



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
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## Frequently Asked Questions

### How do I stay informed as a parent/guardian?

The #1 way to stay informed is to read the whiteboard for weekly information as well as the weekly newsletter that is emailed to families. Our Facebook page will have photos posted of the week's events.

### My child is not feeling well, who do I notify?

This is a partnership between parents and camp. The YMCA is here to once again provide the best summer ever to all our campers. To do that we need to work together. This is where the parental partnership comes into play. You know your child better than anyone. If you suspect your child is not feeling well, don't bring them to camp. You need to help us to protect everyone. If your child will be staying home, please email [kristensmith@gv-ymca.org](mailto:kristensmith@gv-ymca.org).

### What will my child do during the day?

Children will participate in daily team building, arts and crafts, sports, water games, swimming, as well as an opening and closing ceremony. All daily activities are held outside. Daily swimming is in our indoor pool. Campers will get dirty, they will get sweaty, and they will get tired by the time they are picked up. Camp can be loud and can have 100+ children in attendance.

## REGISTRATION AND BILLING QUESTIONS:

### Why do my fees need to be processed through an electronic billing method?

At The Greater Valley YMCA, we serve thousands of children, through Early Childhood Education, School Age Child Care, Camp, Programs and Volunteerism. As a leading non-profit who strives for the health and sustainability of all programs and the individuals we serve, an electronic billing method promotes the most efficient, safest registration process. An electronic billing method can include a credit card, debit card or checking account number on file.

### How do I apply for Financial Assistance?

For full information and instructions on financial assistance for camp, please visit the front desk for a Financial Assistance application. Applicants should submit a completed Financial Assistance Application along with support documentation. Please allow three weeks for processing.

## GREATER VALLEY YMCA EASTON/PHILLIPSBURG BRANCH

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### How do I change or cancel a camp?

All changes and cancellations must be submitted through the Change of Program request form. If you need to cancel a camp registration, your registration fee is non-refundable.

### Camp Week Billing Dates

<u>Camp Week</u>	<u>Payment Due Date</u>
Session 1 June 12-16	Monday, June 5 <sup>th</sup>
Session 2 June 19-23	Monday, June 12 <sup>th</sup>
Session 3 June 26-30	Monday, June 19 <sup>th</sup>
Session 4 July 3-7	Monday, June 26 <sup>th</sup> *No Camp July 4 <sup>th</sup>
Session 5 July 10-14	Monday July 3 <sup>rd</sup>
Session 6 July 17-21	Monday, July 10 <sup>th</sup>
Session 7 July 24-28	Monday, July 17 <sup>th</sup>
Session 8 July 31-Aug 4	Monday, July 24 <sup>th</sup>
Session 9 Aug 7-11	Monday, July 31 <sup>st</sup>
Session 10 Aug 14-18	Monday, Aug 7 <sup>th</sup>
Session 11 Aug 21-25	Monday, Aug 14 <sup>th</sup>

### Reminder-

Payments are Due Monday the week prior to registered camp week.

### Why can't I change my child's registration after a certain day?

For the safety of your child and our program, we must maintain a specific staff to camper ratio. To ensure that we stay true to these ratios, we must know the amount of children we will have in each camp session by a certain date.

### How do I submit my camper's immunization records? When is it due?

Your camper's completed Child Health Report and record of immunizations is due prior to June 12<sup>th</sup> in order for your registration to be complete. The immunization records can be dropped off at the branch or submitted to the Director's email.

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### **What should my child bring to camp?**

All items sent to camp with your camper should be clearly labeled with the camper's first and last name.

All campers should arrive to camp with:

- Sunscreen already applied to the camper's body at home prior to arrival to camp
- A backpack
- Additional sunscreen (spray preferred)
- A reusable, refillable water bottle; filled with ice and water
- Sneakers (closed toe), water shoes and comfortable clothing
- Lunch and 2 snacks
- A labeled bathing suit and towel
- Please, no toys, trading cards, or stuffed animals at camp.
- Please, no electronics or valuable items at camp (examples include cell phones, tablets, jewelry, etc.) The Y is not responsible for lost or stolen items.

### **Where do I find items that my child may have lost at camp?**

A lost and found is located at the pavilion. Please see your Camp Counselor if you are missing any items. As a reminder, please make sure to label each item that goes with your camper to camp with your camper's first and last name- this will allow our staff to return missing items in the lost and found. Please note: Items remaining at the end of the week will be displayed at pick up on Friday afternoon. Items still in lost and found at the end of the summer will be donated or thrown away.

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### **When will my camper receive their camp shirt and does my child need to wear their camp shirt?**

Each camper will receive one camp shirt, regardless of how many weeks the camper is registered for. On a regular day of camp, wearing the camp shirt is not required, however, there may be special events or field trips at the Y that require wearing of the camp shirt. If your child is registered for any sessions that have a field trip during the summer, they will be required to wear their 2023 camper t-shirt on the day of the field trip.

### **What if my child takes medication during the day?**

If at all possible, families should administer medications while the camper is in their care. Medication can be given just before drop off, at the time of pick up. When this is not possible, staff will administer medication under the following conditions:

- All medications (prescription, non-prescription, and epi-pens) must be signed in on the camper's first day of each week with the Camp Counselor at the main sign-in table.
- All medications must be followed according to the label. All medications must be logged into the Medical Log located at camp sign-in.
- All prescription medications must be current, in the original pharmacy container, and have the child's name, instructions, and physician's name. The instructions and doctor's order must also be placed in the medication log by the parent or guardian.
- Medication must be signed in and out weekly, listing the exact amount of medication required per day. Please send the medication in its original packaging.
- Medications will be kept in a locked medication box/cabinet.
- The YMCA retains the right to refuse to administer medication if the Director or Assistant Director feels that there is a conflict. The parent/guardian will be notified.
- Non-prescription medications will only be administered by YMCA personnel when provided with a doctor's note.

### **What if my child has an allergy?**

Please be sure to include any allergy information on your child's registration paperwork. If your child has an allergy that requires an EpiPen, the EpiPen must be signed in weekly on your

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camper's first day of camp, with a member of the Camp Leadership Team. If your child's allergy requires Benadryl, the Benadryl must be signed in according to our medication policy (above).

### **First Aid & Emergencies**

Rest assured, all Y staff are trained in First Aid and CPR.

- A First Aid kit will be accessible for use by trained staff.
- In the case of a minor injury that occurs while in care, Y staff will assess all injuries and provide first aid. When the injury is more serious than day-to-day scrapes and bruises, Y staff will call the parent/guardian and alert them to the injury and to the care the child has received.
- Parents may be asked to pick up the child depending on the nature of the injury and the child's reaction to being injured.
- In the case of a major emergency, 100% of our attention will be with the child. Y staff will assess the scene, and if necessary, immediately call 9-1-1. Y staff will next notify the parent/guardian. In times of medical transport, if the parent/guardian is not available, a Y staff member will ride with the child and wait at the hospital for parent/guardian arrival.
- Y staff will provide the hospital with the child's medical information as completed in the emergency contact form.
- First aid kits and the children's emergency forms accompany the group to all locations on-site and off-site.
- Incident reports are completed when first aid is provided. Families will need to sign the document and then we will make copies for your child's file. Originals will be given to the family.

### **Does my camper need to be fully potty trained?**

Yes. All campers must be potty trained and out of diapers or pull ups prior to attending camp.

### **What happens if it rains or we have severe weather (thunderstorm, excessive heat, etc...)?**

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On inclement weather days we will use the main YMCA building to carry out our daily activities. On days when it is excessively hot we will again utilize the main building for parts of the day where there is AC to allow children a break from the heat.

### **How do field trips work?**

If your child is registered for a session that has a field trip then they are registered for the field trip. There is no extra cost for the field trip and children do not need to bring money for anything on those days.

## **DROP OFF & PICK UP QUESTIONS**

### **What time is pick up/drop off?**

Early Bird drop off is from 7:00am-9:00am. Camp drop off begins at 9:00am and campers can be dropped off anytime after that. Camp pick up is by 4:00pm and Night Owl is by 6:00pm. Campers may not be in care for more than 10 hours per day.

### **How do I change or add information, such as telephone numbers and authorized pick up names?**

Any changes or additions to this information can be emailed to the Director. Please write your camper's name in the subject line. Please know that when adding an additional pick-up person from an unrecognized e-mail address, you may receive a phone call to confirm, for security purposes. Make sure the person brings their photo I.D. with them.

### **Why do I need to show my photo I.D. when the Counselor already knows who I am?**

For the safety of your child, we require every adult to have their I.D. ready to show to the counselor each day. We understand that your counselor may recognize you after a period of time, but we cannot guarantee that the same counselor will be signing your child out each day. With the large number of campers in our camp programs, we find that it compromises safety to ask our counselors to recognize every adult each day. Therefore, to keep every camper safe, we require consistency from our counselors in asking for I.D.'s from every adult.

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