



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

GREATER VALLEY YMCA JOB POSTING

Job Title	CUSTODIAN
Department	Maintenance
Reports To	Facilities Director
Job Summary	<p>This position supports the work of the Y, a leading nonprofit committed to strengthening community through youth development, healthy living and social responsibility. Cleans and sanitizes assigned areas, including such duties as mopping, dusting, and trash removal. May complete duties related to window washing, meeting set up, pool cleaning, snow removal, grounds keeping, and other related responsibilities.</p> <p>Under the direction of the Facilities Director, ensure effective physical cleanliness of all assigned facilities. Perform routine cleaning as required. Inform management of any foreseeable problems with the facility. Perform any cleaning of the facility as required. Ensure excellent member service by addressing member concerns in a timely fashion and providing a clean and safe facility.</p> <p>Ensures Y is attractive and clean by completing all duties listed on the daily schedule and maintains upkeep of assigned area and equipment. May perform wet and dust mopping, dusting, trash removal, recycling, window washing, pool cleaning, painting, vacuuming, seasonal activities dealing with lawn care and snow removal, changing light bulbs, and general cleaning. Operates related motorized and non-motorized equipment. Records and reports all needed repairs; repairs as directed. Ensures YMCA building and property is secure during shift and report incidents and hazardous conditions to supervisor. Replaces soap, paper towels, and other supplies. May set up furniture for events. Performs other duties as assigned.</p> <p>\$7.75- \$9.00 based upon education and experience. Days: Weekends, Early Morning & Evening Shifts.</p>
Location	GREATER VALLEY Y MCA, ALLENTOWN BRANCH
Hours Per Week	15 -20 hours
Status	Part-Time
Position Requirements	Child Abuse Clearance, PA State Police Clearance and FBI Clearance (paid for by the YMCA/must maintain employment for 6 months from hire date). Must be at least 18 years old. Be able to move, lift, carry, push, pull, and place objects weighing less than or equal to 25 pounds without assistance. Reach overhead and below the knees, including bending, twisting, pulling, and stooping. Stand, sit, or walk for an extended period of time. Perform other reasonable job duties as requested.
Educational Requirements or Experience Required	Educational Requirements: Must possess a high school or technical high school diploma, GED, or equivalent. Six months or more of related experience preferred. Knowledge of cleaning methods and equipment. Understanding of cleaning compounds and chemicals, and their safe, efficient use. Basic understanding of the upkeep and care of equipment. Ability to report and record maintenance requests. Ability to read and interpret instructions, procedures, manuals, and other documents.
Respond To	Jeffrey Unger, jeffunger@gv-ymca.org
Date Posted	7/17/2018

EQUAL OPPORTUNITY EMPLOYER

GREATER VALLEY YMCA, ALLENTOWN BRANCH

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